

| Item No. | Issue | Action By |
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| 5.7 | <p>points made in the letter by the TSIG group around the reactive repairs service. BW reminded Board of the update of the Repairs and Maintenance contract in the CEO report and explained that if Board want more assurance around this, this could be discussed at the Spring away day. Board were happy with this idea. BW added that she would draft a response for the TSIG group with approval of the Chair before sending.</p> <p>The Board was asked to consider the responses to the consultation on the proposed rent increases from April 2024.</p> <p>The Board:</p> <ul style="list-style-type: none"> ❖ Noted the responses to the consultation. ❖ Approved 5% increase for all general needs and retirement properties. ❖ Approved to delegate authority to the Chair to set Service Charges from April 2024 for retirement housing tenants. ❖ Approved increase of 8.9% for leased properties Type 1, 2 & 3 ❖ Approved increase to rental element from April 2024 for Shared ownership properties in line with general needs rent increase ❖ Approved increase for lockups from April 2024 in line with general needs rent increase ❖ Approved increase for Factoring Fee from 2024 in line with general needs rent increase | BW |
| 6. | Recruitment and Selection Policy | |
| 6.1 | <p>The CEO presented the report and explained that it provides an overview of the proposed amendments to the Association's existing Recruitment Policy. The key changes are to bring the Policy in line with best practice and legislation and setting out a clear commitment to supporting existing staff to apply for internal posts.</p> <p>The Board raised the following comments / queries.</p> <p>a) Point 4.1 – with line managers updating essential criteria of job descriptions, would this impact on the existing people who were in the role?</p> <p>BW explained that managers are asked to review all job descriptions as part of the annual appraisal process but that the Association does not change all job descriptions in line with each recruitment..</p> <p>The Board</p> <ul style="list-style-type: none"> ❖ Approved the proposed new Recruitment and Selection Policy at Appendix A for consultation with staff. | |
| 7. | Cumlodden Estate | |
| | Removed – Confidential Report | |
| 8. | Loan Documentation | |
| | Removed – Confidential Report | |

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| <p>9.</p> <p>9.1</p> <p>9.2</p> | <p>Anti-Social Behaviour Plan, Abandonment Policy and Pet Policy</p> <p>The Head of Neighbourhood and Communities presented the report and introduced the new proposed Anti-Social Behaviour Plan and new Pet and Abandonment Policies.</p> <p>The Board raised the following comments / queries.</p> <p style="padding-left: 40px;">a. Within the covering report at 3.4 line three currently reads ‘...Pet policy shown at Appendix C.’ should read ‘ ..Abandonment Policy shown at Appendix C’. SM will update report to reflect change.</p> <p>The Board</p> <ul style="list-style-type: none"> ❖ Approved the Anti-Social Behaviour Plan ❖ Approved the Pet Policy ❖ Approved the Abandonment Policy. | <p>SM</p> |
| <p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p> | <p>CEO Report</p> <p>The CEO presented the report and provided Board with an overview of key activity and issues for information. The report updated the Board on organisational and operational issues and provided progress updates on items which do not have their own paper.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>JS and CD provided the Board with an update on the Health and Safety issues that were raised at the November Board.</p> <p>CD provided at update on the reactive repairs contract.</p> <p>The Board</p> <ul style="list-style-type: none"> ❖ Noted the content of the report. ❖ Approved the unbudgeted expenditure of up to £1m to fund high heat retention heater and new hot water system installations in approximately 100 additional properties in 2023/24. | |

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| 11. | Governance Report | |
| 11.1 | <p>The Board thanked the observers for attending the meeting and hoped to see them again.</p> <p>The observers left the meeting.</p> | |
| 11.2 | <p>The Director of Resources presented the report and explained the report provided Board with an overview of key governance activity.</p> | |
| 11.3 | <p>The Director of Resources also advised of an AOB matter that required consideration before any decision on appointment of the new Board members. RW advised that shareholding membership applications had been received that evening from [REDACTED], [REDACTED] and [REDACTED]. Board approved the appointment of the three new members as shareholding members of the Association. SMcP to update the share register accordingly.</p> | SMcP |
| 11.4 | <p>The recruitment panel provided Board with assurance of the three observers at interview stage and noted that they had the skills and experience Maryhill Board were looking for. Board then confirmed the appointments of all three new board members.</p> | SMcP |
| 11.5 | <p>SMcP to contact all three and let them know their applications have been successful and also to enquire if any new members are interested in joining the Audit & Risk Committee.</p> | SMcP |
| 11.6 | <p>The Board gave consideration to the schedule of meeting dates fro April 2024 to March 2025. It was noted that one date 25 October 2024 on the schedule was Friday rather than a Thursday. SMcP confirmed this is an error and will be corrected to 24 October 2024.</p> | SMcP |
| 11.7 | <p>Board then decided, due to the Easter weekend, that it would be best to move the 28th March 2024 meeting to Monday 25th March 2024. SMcP to make this change to the meeting.</p> | SMcP |
| 11.8 | <p>The Board were happy to continue with the away day on Saturday 9th March 2024.</p> <p>The Board</p> <ul style="list-style-type: none"> ❖ Approved the addition of [REDACTED] [REDACTED] and [REDACTED] [REDACTED] as shareholding members of the Association. ❖ Approved the appointment of [REDACTED] and [REDACTED] to the Board as casual Board members and [REDACTED] as a co-opted member. ❖ Approved the schedule of meetings for April 2024 to March 2025, subject to the correction of meeting date in October date. ❖ The Board approved the rescheduling of the 28th March 2024 Board meeting to Monday 25th March 2024. | |

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| 12. | Meeting | |
| 12.1 | The Board took the time to review the meeting. | |
| 12.2 | The Board confirmed that the Strategy Away day would be the best day to put a plan in action on how to monitor the reactive repairs and support the staff. | |